



MEETING DETAILS

Description: **Worship Committee Meeting Minutes**

Date: 2/02/17

Time: 7:00 pm

Location: Joint meeting with Parish Council, Social Hall

Chair: Larry Mustonen

Members

Present: Linda Heimerl, Larry Mustonen, Ann Schwartz, Kathy Browning, Mary Hoffman, Fr. Mark Pavlak, Dan Wahl (PPC), Marie Whelehan, Mary Margaret Hoden, Arlene Leibel, Dorothy Guanella

Absent: Laraine MacKenzie, Colleen Davies, Fr. Doug Ebert

OPENING ACTIVITIES

- Worship Committee coordinated the light supper. Father Doug provided an update to all committees.
- Opening Prayer: 7:00 Father Mark.
- Review/Approve previous minutes: Approved minutes were distributed by email prior to the meeting and sent to Theresa Kraus for posting to the website.
- Overall Committee Mission/Purpose: We seek to assist the Pastor in the parish celebration of the Eucharist and in planning meaningful worship services that truly welcome all and effectively proclaim Christ present among us in Word and Sacrament.

Agenda Items

1. Lent and Easter Season

The evening meeting focus was on the Lenten and Easter Season Celebrations

- Linda provided printed copies of 2016 Holy Thursday, Good Friday, and Easter Vigil services scripts and related activities updated for 2017. Details included recommendations from the Worship Committee last year following the Easter Season, staff changes, and additions.
 - The documents were reviewed by the committee and updated with additional information to finalize recommended plans for 2017 for approval by Father Doug and the parish staff.
- A summary of the evening discussion and committee member contributions follows.



Discussion & Updates

Ash Wednesday, March 1, 2017

- Mass and Distribution of Ashes are scheduled as follow:
 - 7 a.m., 12noon, 4:30 pm, 6:30 pm
- There were comments that many folks left after the distribution of ashes last year. They did not stay for Mass. Could the timing of the distribution of ashes be changed. Fr. Mark responded that per the Roman Missal the distribution must be after the homily. Anne suggested a short spoken segue to the imposition of ashes and the Eucharist so the congregation is aware that there is more to come.
- Linda informed the committee there will be sign-up sheets for the Eucharistic Ministers for Distribution of Ashes and another for Holy Communion.

Palm Sunday, April 9th

- Normal Sunday masses, only difference the Congregation will be asked to join the Presider and Altar servers in the Gathering Area for the blessing of the Palms and the first reading.

Holy Week

- No daily Mass on Holy Thursday, Good Friday or Saturday morning of Easter Vigil.

April 12th Wednesday afternoon - Reconciliation from noon to 6 pm

- Priest changes each hour
- Have bottled water available in Emmaus Sacristy for the Priests

Holy Thursday, April 13th

- Feedback from the Liturgy Committee minutes from 2016 were reviewed:
 - 1) Would like the Presider to explain the symbolism before the ritual begins of the 12 apostles having their feet washed and then going out to carry on the mission of Christ.
 - 2) Have the 12 chairs filled/seated before the foot washing by priests begin. All remain seated until all 12 volunteers feet have been washed and dressed. Uniformly move to their stations. Six set of feet are washed by Fr. Doug and the other set of 6 are washed by Fr. Mark. Deacon Marty will direct traffic to and from the altar and aid in the execution of the ritual

- 3) Ushers quietly remove the chairs and bowls from the Sanctuary and direct traffic to the foot washing stations when the foot-washer arrives. Direct them to the other lines as needed.
- 4) Congestion in Emmaus Chapel for the transfer of the Sacred Species: request extra ushers to be inside the Emmaus Chapel on side aisles and by the front door to have people move fill in and move to the middle of the rows.
- 5) Have an usher standing on either of side of the Emmaus Chapel doors with baskets to collect Lenten booklets. Also have ushers at the Emmaus Chapel Gathering space doors with baskets to collect the Lenten booklets.

These 5 points were discussed and agreed upon.

- The Transfer procession – will go out the diagonal aisle toward the sound board.
- The stripping of the altar: The rite calls for this to be done after the transfer.
- The Worship Space Altar will be decorated with just a few flowers and will then be removed after the transfer.
- Confirmation – Need to follow up with Fr. Doug if a Priest or Deacon with lead night prayer and reservation of the Blessed Sacrament.
- Normal hosts will be used

Prayer Vigil for Triduum:

- Sign-up sheets will be available on Friday, March 31st in the Emmaus Chapel Gathering area, 3 people per half hour. After that, the sign-up sheets will be in the Main Worship Gathering space.
- The prayer Vigil will be in the Emmaus Chapel until 3 pm on Good Friday. It will then be in Worship Space until 10 pm Friday evening at which time it is moved back to the Chapel until 8 pm Saturday evening.
- The Knights of Columbus will stand guard at the Emmaus Chapel entry. The remainder of the Church will be locked; members of the faithful will be secure in the Chapel.

Good Friday, April 14th 3 pm and 7pm:

- Move the last row of chairs, so folks in the first row of pews of sections 4 and 5 are able to kneel.
- It was mentioned that many left after the veneration of the cross. Anne suggested a short spoken segue as to what the Good Friday service will entail.



- There will be a rehearsal for the men carrying in the cross and setting it in the stand on Palm Sunday after at 1 pm.
- A new stand is needed; Bill and his team are looking into it.
- Arlene Leibel mentioned that we need to resolve station 8 and serving the choir, because station 8 was extremely crowded last year. The Sacristan will serve the sound board operator and choir. The Sacristans will do it for Holy Thursday and Easter Vigil.
- Only the body of our Lord will be distributed on Good Friday. The sacred species will come from the Emmaus Sacristy during the Good Friday service.
- Need to change the Announcement regarding the invitation to remain in prayer until 10 p.m. in the Worship space and then it moves into the Emmaus Chapel

Easter Vigil, April 15th 8pm

- More flowers have been added to the order due to the fact that Social Hall and the Emmaus Chapel are decorated along with the Main Worship space and the Gathering Area.
- 11am Saturday morning is rehearsal for the altar servers, Sacristans and Presiders
- The ringing of the bells were not loud in 2016, the Altar server will practice, the bells will be louder
- Marie Whelehan asked whether there has been any consideration of ringing the bells at the consecration. At this time, there has been no discussion
- The banners above the baptismal font will be raised, almost caught on fire from the Easter Candle in 2016.
- Kathy Browning clarified that there will be no procession of the water jugs. It was very ceremonial when we did it in the past.
- Additional ushers are needed for the 2nd lightening of the candles at the blessing of the Baptismal water
- Decorating will take place at 9a.m. on Saturday morning
- Need to ensure the Presiders candles have the protected sheet, not to burn their hands.

Easter Sunday Masses 8, 10 and 12noon

- Social Hall and Emmaus Chapel will be used for 8 and 10 a.m.



- Social Hall for 12noon
- Will need extra EMs for these locations, Plates only
- Instead of 3 EMS in the Social Hall, could use 6 EMs; 2EMs in the Chapel
- There is no 6 pm Mass on Easter Sunday

Divine Mercy - April 23rd

- St Joe's Church in West St. Paul
- 1 – 3pm – Confessions
- 2pm Exposition of the Blessed Sacrament
- 2:45pm Divine Mercy Chaplet is recited
- 3:05pm Reposition of the Blessed Sacrament
- 3:15pm Conclusion of the service

CROSS-COMMITTEE REQUESTS AND UPDATES

AGENDA ITEMS FOR NEXT MEETING

- Final preparations for Easter
- Updates on open items from the December meeting as time permits
 - Development of Objectives and Plan (as outlined in the Annual Committee Reporting Tool)

Next Meeting: Thursday April 6, 2017

Closing Prayer: Father Mark