

## **MEETING DETAILS**

**Description:** Family and Community Life Committee Meeting Minutes

**Date:** November 2, 2017

**Time:** 6:45 PM

**Location:** SJN Good Shepherd 1

**Chair:** Steve Chojnacki

### **Members**

- **Present:** Jill Tilbury Emily Hayden, Norma King, Lona Wacker, Bernadette Vitullo, Teresa Klippen, Deb Mason, Lisa Okoneski (Staff), Wendy Ashbridge (Staff), Michaela Willer (PPC Liaison), Steve Chojnacki (Chair)
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**Ministry Added:** The SJN Garden Group will now fall under the FCL umbrella of ministries.

### **Agenda Item 1...Ministry Visits**

**Long Range Plan Focus Area:** Parishioner Involvement, Communication

**Short Term / Current Year Goal/Objective(s):** Invite representatives of ministries under the FCL umbrella to discuss their work at our committee meetings

- Joe Keating, Director of Parish Formation, introduced himself to our committee and will fill us in next meeting on the progress of New Parishioner Registration.
- Father Doug spoke briefly about Worldwide Marriage Encounter. There is a small group that meets regularly at the parish, but he would like to expand and firmly establish the group at SJN.
- Representatives from the Couples in Christ-Foundation for Family and Life came and spoke about their organization which is worldwide. They meet regularly at church and off-site as well (e.g., prayer meetings in homes). While largely a Filipino group, they are interested in expanding to include all interested parishioners.

### **Agenda Item 2... Ministry Fair**

**Long Range Plan Focus Area:** Communication, Parishioner Involvement

**Short Term / Current Year Goal/Objective(s):** Hold ministry fair twice a year to "advertise" FCL ministries and encourage parishioner involvement

- The FCL ministry will be held in the Social Hall on November 5 after the 8, 10, and 12 Masses. Setup is scheduled for 4:00 p.m. on Saturday, November 4.
- Family and Community Life Committee members will serve as hospitality helpers during the event. The committee will provide sign-up sheets, tablecloths,



and signs for each of the ministries. Ministries are responsible for having people at each table during the event.

**Action/Decisions Made:**

- Steve will follow up with thank you's to committee members and ministry leads after the fair. He will also pass on to each ministry any names and contact information of parishioners from the signup sheets. Ministry leads will be asked to follow through with those who signed up within two weeks of receiving the names.

**Agenda Item 3... Committee Member Assignments**

**Long Range Plan Focus Area:** Parishioner Involvement

**Short Term / Current Year Goal/Objective(s):** Assign committee members to ministries in which they are interested to begin to address any expressed needs

- The following committee members have been assigned:  
**New Parishioner/Welcoming:** Bernadette Vitullo  
**Adoption Ministry:** Jill Tilbury  
**Donut Sunday:** Steve Chojnacki  
**Wit and Wisdom:** Deb Mason  
**Young Adult Group** (newly forming): Emily Hayden, Michaela Willer

**Action/Decisions Made:**

- Steve will plan to meet with each of these committee members and discuss a plan for moving forward.

**Agenda Item 4... Complete Annual Reporting Tool**

**Long Range Plan Focus Area:** Communication

**Short Term / Current Year Goal/Objective(s):** Submit Committee Goals/Objectives for Year

- Our goals/objectives for this year will be largely refinements of those we had last year.

**Action/Decisions Made:**

- This document is due in December. Steve will be soliciting help with its completion.
- Michaela Willer, our PPC liaison, will assist in beginning the process of having the ministries themselves devise goals/objectives.

**Next Meeting:** Thursday, January 4, 2018 6:00PM