



MEETING DETAILS

Description: Family and Community Life Committee Meeting Minutes

Date: Feb. 2, 2017

Time: 6:45 PM

Location: SJN Good Shepherd 2

Chair: Steve Chojnacki

Members

- **Present:** Wendy Ashbridge, Steve Chojnacki, Chev Figueroa, Emily Hayden, Norma King, Lisa Okoneski, Craig Tilbury, Jill Tilbury, Lona Wacker
 - **Absent:** Wes and Teresa Klippen
-

OPENING ACTIVITIES

- Reading of Parish Mission/Vision Statement

Agenda Item 1...Building Volunteer Base

Long Range Plan Focus Area: Parishioner Involvement

Short Term / Current Year Goal/Objective(s):

Discussion:

- The idea of developing one or several volunteer coordinators was discussed

Action/Decisions Made:

- Jill Tilbury will be helping Steve with volunteer coordination for 40th Anniversary celebration the first weekend of August

Agenda Item 2...Establishing FCL Committee Officers

Long Range Plan Focus Area: Parishioner Involvement

Short Term / Current Year Goal/Objective(s): Create an executive committee to help with administrative duties and assist in keeping FCL committee "on course"

Discussion:

- It was discussed that co-chair and secretary be established to help Steve in leading the committee. Members were encouraged to think about it and volunteer fill in the two positions.

Action/Decisions Made:

- Chev Figueroa volunteered to be our committee secretary
- Co-chair position is still open

Agenda Item 3...Website Update

Long Range Plan Focus Area: Communications, Parishioner Involvement

Short Term / Current Year Goal/Objective(s): FCL Website information updated in the next three months



Discussion:

- It was discussed that the SJN website in general and our committee page is outdated. The resource responsible for the website is also a volunteer and the effort to perform clean-up and updating is not that easy to accomplish. It was discussed that we need to have an ad hoc lead to look into our committee website, compile information, review all related information.

Action/Decisions Made:

- Emily Hayden to review the Committee website and document all findings.
- Contacts will still be our staff members such as Wendy and Lisa
- Steve to schedule a separate meeting to discuss Website Update.

Agenda Item 4... Ministry Presentations

Long Range Plan Focus Area: Communication

Short Term / Current Year Goal/Objective(s): Have all FCL ministry representatives attend committee meeting by January 2018

Discussion:

- Blanket for Babes Ministry was presented by Rozann Reyerson. The ministry used to be one of the objectives of A Community Caring for Life and part of the Pastoral Care Commission. With the reorganization of ministries in 2014, Blanket for Babes no longer had a committee affiliation so it was then that our staff members invited this ministry over to become part of FCL.

Rozann presented a ministry report summarizing membership, donations of materials received, deliveries fulfilled, and the various agencies they have supported and to which they have delivered packages. This ministry relies and operates solely on donations and volunteers.

She also mentioned a successful collaboration with Eagan High School which will most likely continue this year.

- Sew for Grace Ministry was presented by our very own member Lona Wacker. It was established around 2012-2013. It's a sewing group which meets every 2nd Saturday of the month at SJN; some of their projects include sewing baptismal items and items which are passed on to be those being served by our Guatemala mission. Their most recent event was a Sewing Haven function on Feb 11th from 9AM to 4PM.

- **Agenda Item 5... Ministry Fair Planning**

Long Range Plan Focus Area: Communication, Parishioner Involvement



Short Term / Current Year Goal/Objective(s): Hold ministry fair, possibly annually, to “advertise” FCL ministries and encourage parishioner involvement

Discussion:

- Ministry Fair is happening on the weekend of Feb 25th and 26th simultaneously with Donut Sunday.
We have a Family Life banner that will be displayed and the setup will be modeled on the Catholic Schools Week event a few weeks ago.
- All ministries should be represented during this event; materials for the tables should be prepared by each ministry. The committee will provide signage and signup sheets. Our hope is that there will be representatives at each table to put a face to a ministry. Committee members will also be present.
- Information on ministries will be provided at a table in the Gathering Space after 5:00 Saturday and 6:00 Sunday Masses. Individual ministry tables will be in the Social Hall after 8:00, 10:00, and 12:00 Masses on Sunday.
- The 40th Anniversary Celebration committee will have a table at the fair as well

Action/Decisions Made:

- Each ministry will either have or share a table to showcase the ministry.
- Lisa will look for name tags for committee members
- A separate meeting to discuss the Ministry Fair Event has been agreed and scheduled to happen on Feb 11 at 5:30PM.

Agenda Item 6... Ministry Review of Goals and Objectives

Long Range Plan Focus Area: Communication

Short Term / Current Year Goal/Objective(s): Submit Goals/Objectives to Parish Pastoral Council by their March meeting

Discussion:

- We need to brainstorm what our committee goals and objectives are, where do we want to go, what do we want to do
- There was discussion about how we can tie in New Parishioners and build/connect with them; Faithful Shepherd's host family program was discussed as one option

Action/Decisions Made:

- Preliminary goals and objectives have been worked out. Steve will send out documents for committee approval

Next Meeting: April 6, 2017 6:30PM