**MEETING DETAILS**

**Description: Justice and Charity Committee Meeting Minutes**

**Date: February 9, 2022**

**Time: 3:30 - 5:00 PM**

**Location: Zoom**

**Chair: Bob Cooley**

**Members**

* **Present:** Bob Brezinski,Kathy Browning**,** Tim Dulac, Lisa Harvey, Steve Melcher, Mirla Conlon - SJN staff representative, Carol Wirsbinski - Parish Pastoral Council (PPC) Liaison
* **Recorder:** Lisa Harvey

**OPENING ACTIVITIES**

* **Opening Prayer** – Steve Melcher
* **Review/Approve previous minutes.** Minutes approved.
* **Overall Committee Mission/Purpose -** Through the Justice and Charity ministries, we encounter the Christ in our brothers and sisters as we prayerfully learn about and respond to their needs and root causes of those needs. We are transformed through these encounters as we more faithfully follow the greatest commandments: to love God with all our heart, soul and mind and to love our neighbor as ourselves.

**Parish Pastoral Council Update:**Carol Wirsbinski will be attending the PPC meeting after this JCC meeting, she shared the PPC meeting agenda and will report back to the JCC at the March meeting.

**Agenda Items**

**Topic 1: Process for timely review and approval of JCC meeting minutes.**

Discussed a process for review and approval of JCC minutes. Carol brought to our attention that the PPC guidelines state minutes are to be submitted within 2 weeks after meeting. The committee agreed to the following.

1. Recorder to write minutes and send to committee member 1-2 days after meeting.
2. Committee members review and send edits back to recorder within 5 days receiving.
3. Recorder will collate edits and send to committee chair for review.
4. Committee chair will review edits and send out minutes for final approval.
5. Committee members will approve by aye or nay via email within 1-2 days of receiving final version.
6. Chair will tally votes. A simple majority approves minutes.

**Topic 2: Discussion and approval of JCC goals and objectives**

As we started our discussion, Bob C asked committee members to reread and evaluate the JCC mission in light of the new direction the committee is taking in regards to Catholic Social Teaching. Committee members agreed the mission adequately represents our vision for the JCC, mission statement will not be revised.

Committee members reviewed draft JCC goals and objectives and made edits to reflect the current and future of the committee. Goals and objectives were approved as follows:

Goals

1. Establish Catholic Social Teaching (CST) as fundamental to the Catholic Tradition by supporting the development of CST curriculum and content that can be integrated into all aspects of parish life at SJN.
2. Ensure that the Justice and Charity Committee and its Ministries align with the Parish Pastoral Council goals and parish mission.

Objectives

1. Work with assigned parish staff to develop a long-range plan to introduce and integrate CST into parish life by December 2022.
	1. Create awareness around CST by introducing the tenets of CST in agreed upon communication channels.
	2. Develop content for JCC ministries that can be used to align ministry work with CST.
2. Review the operations of the JCC Committee and Ministries by December 2022 to ensure alignment with:
	* Requirements for committees and their ministries as written in the Committee/Ministry Handbook of 2016
	* Tenets of Catholic Social Teaching
3. Using CST as a foundation, review and expand the portfolio of JCC ministries to ensure they represent works of charity and justice.

**Topic 3: Program Updates**

Mirla provided the following updates

* Baby Shower – SJN is collecting baby and new Mom items between the weeks of January 16 and February 19. Most needed items are listed on the SJN website.
* MICAH – SJN is hosting a virtual MICAH meeting on February 11, 2022
* Joint Religious Legislative Coalition - JRLC - February 22, 2022

Promotion of the event will be done by JRLC organization. Will include invites to south metro churches.

**Proposed agenda items for next meeting**

1. PPC Update
2. CST group formation and progress to date
3. Operations review and progress to date
4. Justice and Charity Committee update

**Closing Prayer:** Mirla Conlon

**Next Meeting**

**Joint PCC/**JCC

March8, 2022 7pm-9pm

SJN Social Hall or Zoom