



Parish Pastoral Council - Meeting Minutes

Date: January 11, 2022

Time: 6:00 PM – 7:00 PM

Location: Zoom Meeting

Attendees:

- **Present:** Ron Bisek, Pam Erkel, Mary Hoffman, Joseph Keating (Guest – Director of Mission), Julie Larson, Tom Mahowald (Trustee), Fr. Tony O’Neill, Jeff Ritacco, Michael Schmidt,
 - **Absent:** Joe Cullen (Finance Council Chair), Mickey Custodio, Mary Margaret Hoden, Carol Wirsbinski
 - **Minutes:** Submitted by Mary Hoffman, Secretary
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Call to order: 6:00pm by Ron Bisek

Opening Prayer: Ron Bisek

Chair Update: Ron Bisek

- Ron noted that due to a number of members unable to attend the December meeting, it was decided to move the meeting to January (prior to the joint council/committee meeting). Ron thanked the Council members for attending this meeting in lieu of the December meeting.

Pastor’s Report: Fr. Tony O’Neill

- *Kneelers:* Currently, there is no immediate plan to install kneelers. It is under consideration for a future endeavor.
- *Use of screens during Mass:* This is also under consideration and may be a future project. More input is needed.
- *Receiving Eucharist under both species:* Adding the option of receiving the wine at Mass will not happen in the near future due to current circumstances with Covid.
- *Altar Bells:* The use of altar bells has never been a tradition at St. John Neumann and adding them may be more of a distraction because of this. For right now, altar bells will not be added to the Mass during Consecration.
- *Staff News:* Three staff members will be leaving SJN – Doug Starkebaum (music director), Daniel Paulus (youth formation coordinator), and Theresa Rider (Faith Formation Grades 1-5). We thank them for their service. Hiring new staff is in process.

Finance Council Report: Michael Schmidt/Tom Mahowald

- The independent CPA firm, CliftonLarsonAllen (CLA), has completed their audit of the parish's financial statements for the fiscal year ended 6/30/2021. The Finance Council reviewed the completed audit at their November meeting. The results were good; no follow-up is required.
- Capital Expenditures: The HVAC (heating, ventilation, air conditioning) project is moving forward. The repairs to the current (original) system will happen in phases with the goal of completing all upgrades this spring. A skilled parishioner is contributing his HVAC expertise and is collaborating with the Finance Council subcommittee.
- We are still above budget for collections, specifically 2.3% above.
 - We are 2.2% below budget for the current 5-week period, but 20% above budget for the previous 5 weeks.
 - Year-to-date, mail-in and in-person giving is 4.4% above expected budget, electronic giving is 2% above, while Holy Days are 13% below budget. (This may be due to Christmas coinciding with the weekend this year.)
- The real estate sub-committee of the Finance Council continues to discuss and consult with other groups regarding the sale of the current rectory and adjoining property. A "soft" marketing inquiry is underway to assess whether there may be any developer interest. In addition, the current market is being evaluated for selling opportunities.

PPC Goals for 2021-2022: Ron Bisek

- Ron Bisek briefly discussed the goals of the Parish Pastoral Council and our collaboration with committees. An in-depth discussion will take place at our February meeting.

SJN Constitution and Bylaws: Mary Hoffman

- The changes made to the SJN Constitution and Bylaws were approved by the Parish Pastoral Council in November. Once approved, they were available for review by all parishioners for 21 days. No parishioner stepped forward with any changes or questions.
 - Fr. Tony signed the documents today and they are being sent to the Archdiocese for final review and approval.

Committee/Ministry Updates: Ron Bisek

Ron asked for a brief overview of each of the committees from their respective liaisons.

- **Liturgy:** Pam Erkel
 - Volunteers are still needed for both weekend and daily liturgies.
 - Ministry Scheduler Pro will still be used to sign up for volunteer positions at liturgies; an orientation will be needed for parishioners so that it can easily be navigated.

- Christmas liturgies went well.

- **Faith Formation:** Jeff Ritacco
 - As of the November meeting, Faith Formation is doing well with its number of volunteers.
 - A search for a youth ministry coordinator is underway. The person hired will replace Daniel Paulus' position. In the interim, his responsibilities have been divided among the team.

- **Justice and Charity:** Carol Wirsbinski
 - Update will be provided at next meeting

- **Pastoral Care:** Julie Larson
 - Julie noted that Pastoral Care is a well-run committee with its many ministries.
 - Members of the committee had previously made check-in calls to senior parishioners to ascertain any needs. They are anticipating doing this again.

Currently Anticipated February Agenda Items

- Pastor Update
- Parish goals for Council/Committees
- Open-parish meeting date
- PPC Elections – form subcommittee

Adjournment – Meeting was adjourned at 6:55 pm.

Next Meetings:

- Tuesday, February 8, 2022 – Parish Pastoral Council meeting @ 7:00pm (*Social Hall A*)
- Tuesday, March 8, 2022 – Joint Council/Committee meeting @ 7:00pm (*Social Hall A/B*)